

**JOST'S ENGINEERING COMPANY LIMITED**

CIN No. L28100MH1907PLC000252

Regd. Office: Great Social Building,

60 Sir Phirozeshah Mehta Road, Mumbai - 400001

Tel. No. 91-22-62378200 • Fax: 91-22-62378201

Website: www.josts.com • Email: jostsho@josts.in**NOTICE - 112TH ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN THAT the Hundred and Twelfth Annual General Meeting (AGM) of the members of Jost's Engineering Company Limited will be held on Wednesday, the 14th August, 2019 at 04:00 p.m. at Great Social Building, 60 Sir Phirozeshah Mehta Road, Mumbai-400 001, to transact the business as set out in the Notice which has been sent by permitted mode to the members at their registered addresses.

NOTICE IS ALSO HEREBY GIVEN THAT pursuant to Section 91 of the Companies Act, 2013, and Rule 10(1) of the Companies (Management and Administration) Rules, 2014, the Register of Members and the Share Transfer Books of the Company will remain closed from Friday, 9th August, 2019 to Wednesday, 14th August, 2019 (both days inclusive) for the purpose of payment of dividend, if declared, at the AGM.

In compliance with the provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 112th AGM by remote e-voting (i.e. voting electronically from a place other than the venue of general meeting).

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) for facilitating voting by electronic means.

The remote e-voting period begins at 10:00 a.m. on 9th August, 2019 and ends at 5:00 p.m. on 13th August, 2019. The e-voting module shall be disabled thereafter. The shareholders holding shares either in physical form or dematerialised form, as on the cut-off date i.e. 7th August, 2019, may cast their votes electronically. Once the vote on a resolution is cast by the member, he/she shall not be allowed to change it subsequently. Any person, who acquires shares of the Company and becomes a member of the Company after the dispatch of the Notice and holding shares as on the cut-off date i.e. 7th August, 2019, may obtain the login ID and password by sending a request at- helpdesk@computechsharecap.in.

The Company is also providing the facility for voting through Ballot process at the AGM. The members attending the Meeting who have not cast their vote by remote e-voting will be able to exercise their right to vote at the AGM, through Ballot process. The Ballot forms will be available at the AGM.

The members may note:

- Remote e-voting shall not be allowed beyond 5:00 p.m. on 13th August, 2019.
- Members attending the Meeting who have not cast their votes by remote e-voting will be able to exercise their voting right at the Meeting through Ballot and the Ballot forms will be available at the Meeting.
- A member may participate in the meeting even after exercising his right to vote through remote e-voting but shall not be entitled to cast his / her vote again at the meeting.
- A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on cut-off date i.e. 7th August, 2019 only shall be entitled to avail the facility of remote e-voting / voting by Ballot.

The Notice of the AGM has been displayed on the Company's website www.josts.com and on the website of CDSL www.cdslindia.com.

In case of any queries / issues regarding e-voting, the members may please refer to the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com. Members having any grievance connected with e-voting may contact the following:

Name: Mr. Rakesh Dalvi

Designation: Manager

Address: Central Depository Services (India) Limited

A Wing, 25th Floor, Marathon Futurex,

N M Joshi Marg, Lower Parel East, Mumbai-400013

Phone no.: 1800225533

Email id: helpdesk.evoting@cdslindia.com

For detailed instructions on e-voting, please refer to Note No.8 appended to the Notice of the AGM and for instructions for voting by Ballot, please refer to the instructions given on the reverse of Ballot Form which will be available at the Meeting.

Place: Thane

Date: 19.07.2019

By Order of the Board

Babita Kumari

Company Secretary

NOTE:

A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY.